

# Timesheet / Payroll Hours (sample)

VerticalInfo sample ? not legal, tax, or compliance advice.

Employee: \_\_\_\_\_ Pay period: \_\_\_\_\_

Date | Shop hrs | Field hrs | OT | Notes

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Total regular: \_\_\_\_\_ Total OT: \_\_\_\_\_

Employee signature: \_\_\_\_\_

Supervisor signature: \_\_\_\_\_

Sample only ? not payroll/tax/legal advice.